



CAREER OPPORTUNITY AT IIUM SCHOOLS SDN. BHD.

- IIUM Schools Sdn. Bhd. (ISSB) seeks to appoint an enthusiastic, reliable and self-motivated academic/non-academic candidate to join our big family.
- We offer attractive salary and benefits that commensurate qualifications and experiences besides providing opportunity to develop employees' career path.
- Our vision is to become a major provider of quality Islamic education nationally and internationally.

How to Apply?

Thank you for your interest in working with IIUM Schools Sdn. Bhd.

Interested applicants can send their detailed Curriculum Vitae, contact number, email address and current passport size photograph to the Human Resource Department. Please captioned the position interested.

Please send documents either by:



Method 1: By electronic mail to: hr@iium-schools.edu.my



Method 2: By online to: <https://iium-schools.edu.my/v2/job-application-form/>



Method 3: By postage to:

Manager,
Human Resource Department
IIUM Schools Sdn. Bhd.
Batu 8, Jalan Sungai Pusu
Off Jalan Gombak
53100 Kuala Lumpur

Contact No: 03-6188 4400 (ext. 81)

Fax. No. : 03-6188 3300

Immediate Job Vacancy at ISSB

- **Academic Position**

ACADEMIC POSITION		Closing Date: 30th Sept 2020
Position 1: Teacher (1 position)		
Location : Setiabudi Primary, Gombak, Kuala Lumpur		
Subject	Status	Expected Report Duty
English	Temporary (2 months)	October 2020
Job Description:		
<ol style="list-style-type: none"> 1. To implement all the learning courses effectively. 2. Identifies, selects and modifies teaching methods to meet the needs of the students with varying backgrounds, learning styles, and special needs. 3. Assists in assessing changing curricular needs and offers plans for improvement. 4. Provides a positive environment in which students are encouraged to be actively engaged in the learning process. 5. Communicates effectively, both orally and in writing with students, parents, and other professionals on a regular basis. 6. To prepare and give sufficient exercises to students; correct students' exercise books and return them promptly; hand over the exercise books to the Principal/Vice Principal of Academic for checking when required. 7. To perform monthly test and to evaluate students from time to time on the students' progress; to record the question paper, students' achievement in the teachers' record book. 8. To trace and identify the area of students' weaknesses and to follow up with action to overcome the weaknesses. 9. Meet professional obligations through efficient work habits such as; meeting deadlines, honouring schedules, coordinating. 10. Perform other duties and responsibilities as assigned by their superior. 		
Job Requirements:		
<ol style="list-style-type: none"> 1. A good Bachelor Degree in the specific subject with experience / Diploma in Education or its equivalent will be an added advantage. 2. At least 1 – 2 years teaching experience as Tutor. 3. Passion in teaching and love working with children. 4. Excellent classroom management skills. 5. Good attitude and strong work ethic. 6. Applicant must be a Malaysian Citizen. 		